

# Notification of a vote for the OS Production Agreement

**OS has decided to put the proposed OS Production Agreement to a vote.**

We are now commencing the ballot access period to put the Agreement to ballot of our employees. The ballot access period commences on Monday 10th July 2023 and concludes on Sunday 16 July 2023. The ballot will open at 6 am (AEST) on Monday 17 July and close at 10 am (AEST) on Friday 21 July 2023.

## Accessing the Agreement

A copy of the proposed Agreement, as well as other explanatory material, is included in your ballot pack email.

## Accessing related documents

There are several documents which are referred to or incorporated in the proposed Agreement. These include:

- BHP Employee Matching Contribution Policy - Australian Superannuation
- BHP Group Parental Leave Australia Policy
- BHP Group Public Service Leave - Australia Policy
- BHP Group Family and Domestic Violence Support Policy
- BHP Redundancy Termination Australia Policy
- OS Worker's Compensation Pay Policy
- Fair Work Act 2009 (Cth) (including the National Employment Standards)
- Black Coal Mining Industry Award 2020
- Mining Industry Award 2020
- Superannuation Guarantee (Administration) Act 1992

Access to all documents, and the Agreement itself, is available via the options in the right-hand panel of this document.

We will also take steps to explain the terms of the Agreement to you in the next seven (7) days.

**If you have any questions please talk to your Superintendent or email [osea@bhp.com](mailto:osea@bhp.com)**

## Access EA material available via:

### 1. The OS EA Information Hub



### 2. The CorpVote ballot website



### 3. Email



[osea@bhp.com](mailto:osea@bhp.com)

### 4. Your Superintendent



**Keep Operations Services working for you.**



## Your opportunity to vote

### Operations Services Production Agreement

Please find below instructions on how to participate in the Operations Services Production Agreement ballot.

#### Who is conducting the voting process

CorpVote Pty Ltd is independently conducting this voting process to protect your privacy and ensure a fair and equitable vote result. All votes submitted through our system are anonymous and the method by which you cast your vote is secure.

#### Voting period

Voting opens on Monday, 17 July 2023

- 06:00AM AEST
- 05:30AM ACST

Voting closes on Friday, 21 July 2023

- 10:00AM AEST
- 09:30AM ACST

#### Voting instructions

To lodge your vote, you will require your **Employee Number** and your **Date of Birth**. Please refer to your payslip or site access/TAMS card for your Employee Number.

##### To vote online

1. Go to:  
[www.netvote.com.au/230](http://www.netvote.com.au/230)  
or scan the QR code.
2. Input your **Employee Number** and your **Date of Birth** where indicated and press the 'Enter' button.
3. Follow the on-screen instructions to make your preference and submit your vote.



##### To vote by telephone

1. To prepare to lodge your vote by telephone, ensure you have:
  - a. Your **Employee Number** and your **Date of Birth**, and
  - b. A piece of paper and a pen to record your receipt number.
2. Dial **1300 716 525** (International +61 3 9900 4971) and follow the audio prompts.

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**Only votes successfully lodged before voting closes on Friday, 21 July 2023 will be counted. You are only able to vote once and all votes are registered anonymously.**

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#### Help and support information

- For support contact: [support@corpvote.com.au](mailto:support@corpvote.com.au) OR call 1300 710 950 to speak to an operator.
- To verify your vote has been lodged, enter your receipt number at [www.netvote.com.au/vote/verify-receipt](http://www.netvote.com.au/vote/verify-receipt)
- For access to ballot documents or information about the Agreement:
  - Contact your Superintendent
  - Email [osea@bhp.com](mailto:osea@bhp.com)
  - Go to [www.netvote.com.au/230](http://www.netvote.com.au/230)
- The Returning Officer for this process is Tim Jones of CorpVote Pty Ltd.