

Our recruitment process - Application

We know that applying for a job can be a big step, especially if you're new to the mining and resources industry. We want to try and make it as smooth as possible for you.



Application



Testing



Engagement centres



Interviews



BHP Talent Network

What to expect

- The easiest way to apply for a role is to upload an updated copy of your resume, this is our preferred choice.
- You can also apply with your LinkedIn profile or manually enter your career history if you don't have your resume to hand, you can then upload your resume when convenient.
- Once you apply for a role, you will be able to see this in your candidate profile.
- After you apply, our team will then start screening applications, reviewing each application manually. Depending upon the number of applications, this can take some time, so please be patient with us as we work through this.
- You can still apply for other relevant roles while we are processing your application.

Tips for success

- Make sure you highlight all your achievements, key skills and experience that you want us to know about.
- When you click apply, you will also be required to enter some personal details and answer some relevant application questions. It's really important you complete these - the more information we have, the better.
- A cover letter is not essential, but if you do attach one, we will read it.
- Double check that your contact details, such as email and phone number, are correct.
- To find out about other relevant opportunities, ensure you also sign up for job alerts, which can also be done while logged into your candidate profile.
- Please only create one profile in the system to prevent confusion and duplication.

What happens next?

- If successful, you may be expected to complete all or some of the following:
 - An initial phone screen or video assessment
 - A formal interview or engagement centre
 - Medical background check and due diligence questionnaire
 - Right to work checks, criminal checks and references
- Not everyone at BHP was successful first time and we encourage you to re-apply if that's the case.

When can I expect feedback?

- A good rule of thumb is around two weeks between stages or update emails. Hopefully this will be the longest you would wait, and if it takes a little longer, it doesn't mean you've been unsuccessful.

Who can I contact?

- Take a look at our FAQs for further information bhp.com/FAQ