

MAC Safe Zero Fatalities	<p style="text-align: center;"><b>PLAN</b> Do Check Act <b>Safe Work Planning</b></p>
<b>Authorised</b>	<ul style="list-style-type: none"> <li>• Confirm workers are trained, competent and authorised prior to starting work</li> </ul>
	<p>Contractor Management:</p> <ul style="list-style-type: none"> <li>• Confirm task is covered within approved scope of work</li> <li>• Appointed Supervisor</li> <li>• Approved risk assessment</li> </ul>
<b>Pre-start</b>	<ul style="list-style-type: none"> <li>• Read any relevant inspection reports in relation to the proposed work area and communicate relevant hazards to their work group.</li> </ul>
	<ul style="list-style-type: none"> <li>• Ensure all workers attend the pre-start</li> </ul>
	<ul style="list-style-type: none"> <li>• Provide clear information to workers within their areas, to meet the requirements to enable them to safely fulfil their duties and responsibilities</li> </ul>
<b>Risk Assessment</b>	<ul style="list-style-type: none"> <li>• 60 Secs for safety / Personal Risk Assessment: Each worker to complete prior to commencing any task (regardless of a JHA or WIN specific to the task having already been completed)</li> </ul>
	<ul style="list-style-type: none"> <li>• Job Hazard Analysis (JHA): Where uncontrolled hazards are identified in a 60 sec a JHA is completed and approved by the supervisor for the task prior to works commencing</li> </ul>
<b>Supervisor Permission to Work</b>	<ul style="list-style-type: none"> <li>• Ensure all workers are aware of the risks and controls by signing-off on the approved JHA</li> </ul>
	<ul style="list-style-type: none"> <li>• Ensure workers understand the requirement to stop the task and re-assessment where change is observed in task or environment</li> </ul>
	<ul style="list-style-type: none"> <li>• Confirm all workers have a copy of the "My Risks &amp; Critical Controls" booklet applicable to work area</li> </ul>
<b>Risk-Based Inspections</b>	<ul style="list-style-type: none"> <li>• Ensure handover with incoming / outgoing supervisor is conducted regarding work area and equipment and any other matters that relate to work health or safety</li> </ul>
	<ul style="list-style-type: none"> <li>• Ensure equipment and work area have been inspected prior to and during work</li> </ul>
	<ul style="list-style-type: none"> <li>• Increase inspections based on complexity of task, workgroup experience, environmental conditions and geographical locations</li> </ul>
<b>Respond to Change</b>	<ul style="list-style-type: none"> <li>• If conditions change or hazards are identified, stop and reassess controls before recommencing work</li> </ul>