

4 Definitions

ChemAlert

Forms the register of hazardous chemicals approved for use at Mt Arthur Coal. The register is readily accessible to workers by using the internet browser from any BHP Billiton computer

Safety Data Sheet (SDS)

Formerly known as Material Safety Data Sheet (SDS). This is a document describing the properties and safe use of a chemical. This includes its physical and chemical properties, ingredients, safe handling, health hazards, precautions, first aid, emergency, environmental and disposal data information. SDSs used on site shall be printed from the ChemAlert system.

7.1.1 Accessing the ChemAlert chemical register

To verify approval status for Hazardous Materials prior to introduction or use on site, users are to log into the ChemAlert database. ChemAlert may be accessed via your Internet Explorer browser Favourites > NSWEC > NSWEC Chem Alert > Credentialed User

Username: macchemicalert

Password: chemicalert

6 Roles and Responsibilities

Roles	Responsibilities
<p>All workers and contractors:</p>	<ul style="list-style-type: none"> • Use, store and dispose of chemicals in accordance with this procedure, the relevant SDS and supporting documentation referred to in this procedure. • Only use hazardous materials in the manner approved for use on site and must seek advice from their supervisor or site hazardous materials coordinator where doubt exists. • Not accept samples on "trial" from company representatives without first having gained approval for the trial from the site hazardous materials coordinator. • Prior to using any hazardous material, read and understand the relevant SDS and risk assessment and abide by the requirements to safely handle and use the substance, including PPE. • Ensure the hazards and controls outlined in the hazardous material SDS are known and applied prior to storage or use.

 Document Reference - MAC-STE-PRO-013