

## BHP LTD GM 2022 ONLINE SHAREHOLDERS' MEETING GUIDE

### Attending the Meeting virtually

If you choose to participate online, you will be able to view a live webcast of the meeting, ask questions and submit your votes in real time.

### To access the meeting:

Visit [web.lumiagm.com/359037399](http://web.lumiagm.com/359037399) on your computer, tablet or smartphone. You will need the latest version of Chrome, Safari, Edge or Firefox. Please ensure your browser is compatible.

**Meeting ID: 359-037-399**

To login you must have your **shareholder number** and **postcode**

The website will be open and available for log in from 5:00pm AEDT, 20th Jan 2022

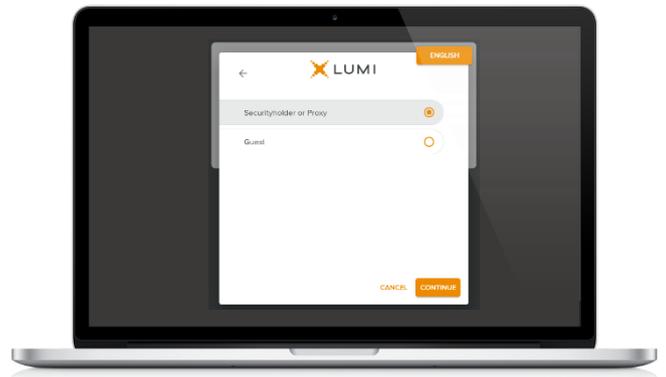
## ACCESS

The 1st page of the platform will ask you accept the T&C's. You will then be required to select what capacity you are joining the meeting.

Shareholders or appointed proxies should select:

**"Securityholder or proxy"**

Guests should select **"Guest"**

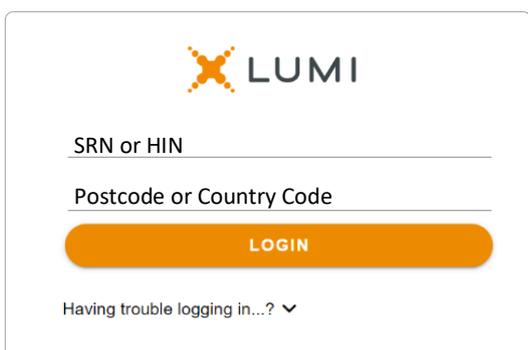


## CREDENTIALS

### Shareholders/Proxys

Enter your **Shareholder Number** and your password is your **postcode**, or, for non-Australian residents, your **3-letter country code**.

Proxy holders should obtain their log in credentials from the registrar by calling +61 3 9415 4024

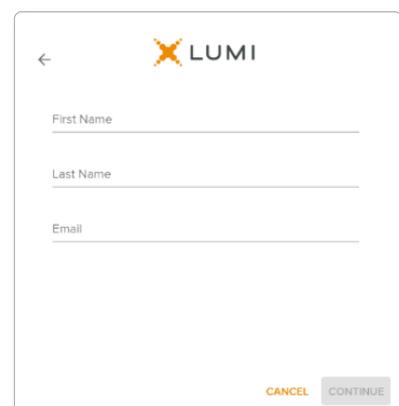


The screenshot shows the LUMI login interface for Shareholders/Proxys. It features the LUMI logo at the top, followed by two input fields: "SRN or HIN" and "Postcode or Country Code". Below these fields is a prominent orange "LOGIN" button. At the bottom, there is a link that says "Having trouble logging in...?" with a downward arrow.

### Guests

Please enter your name and email address to be admitted into the meeting.

*Please note, guests will not be able to ask questions or vote at the meeting.*



The screenshot shows the LUMI login interface for Guests. It features the LUMI logo at the top, followed by three input fields: "First Name", "Last Name", and "Email". At the bottom right, there are two buttons: "CANCEL" and "CONTINUE".

## NAVIGATION

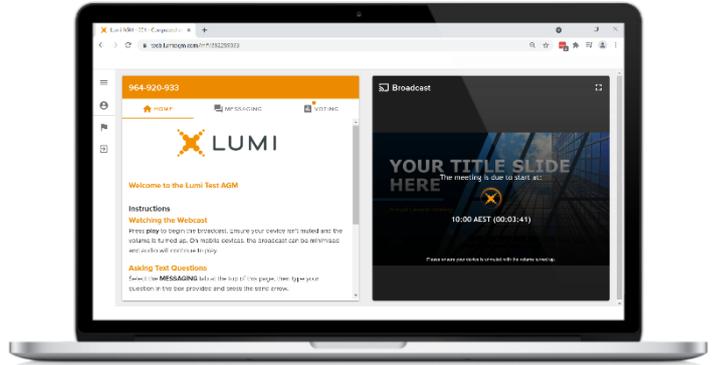
Once successfully authenticated, the home page will appear. You can view meeting instructions, ask questions and watch the webcast.

If viewing on a computer the webcast will appear at the side automatically once the meeting has started.

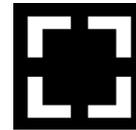
On a mobile device, select the broadcast icon at the bottom of the screen to watch the webcast.



During the meeting, mobile users can minimise the webcast at any time by selecting the arrow by the broadcast icon. You will still be able to hear the meeting. Selecting the broadcast icon again will reopen the webcast.



Desktop / Laptop users can watch the webcast full screen, by selecting the full screen icon.



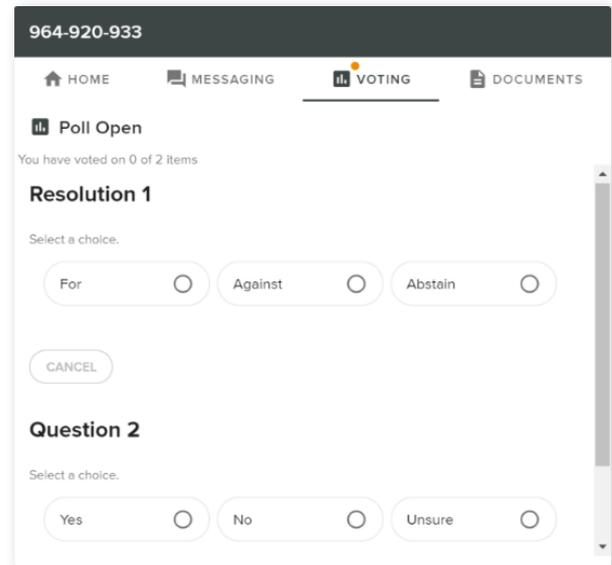
To reduce the webcast to its original size, select the X at the top of the broadcast window.

## VOTING

The Chair will open voting on all resolutions at the start of the meeting. Once voting has opened, the voting tab will appear on the navigation bar.



Selecting this tab will open a list of all resolutions and their voting options.

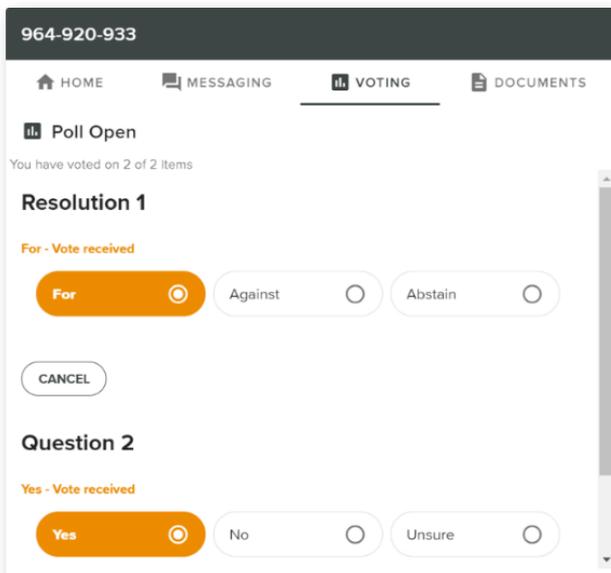


To vote, simply select your voting direction from the options displayed on screen. Your selection will change colour and a confirmation message will appear.

To change your vote, simply select another option. If you wish to cancel your vote, please press cancel.

There is no need to press a submit or send button. Your vote is automatically counted.

Voting can be performed at any time during the meeting until the Chair closes the poll.



## TEXT QUESTIONS

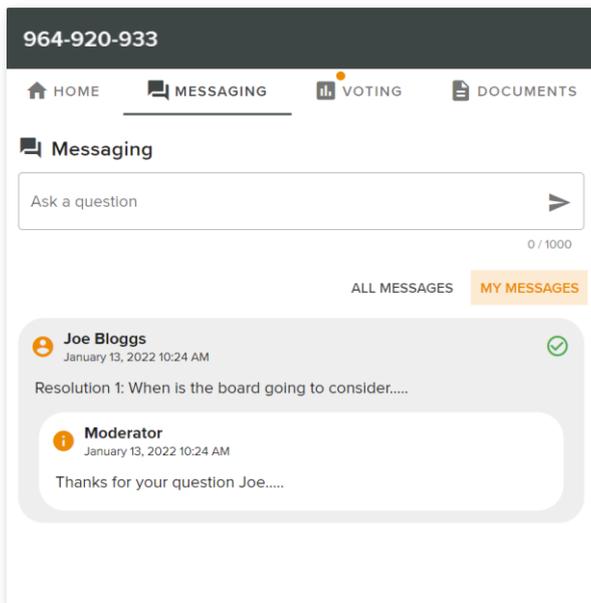
Any shareholder or appointed proxy is eligible to ask questions.

If you would like to ask a question. Select the messaging tab.

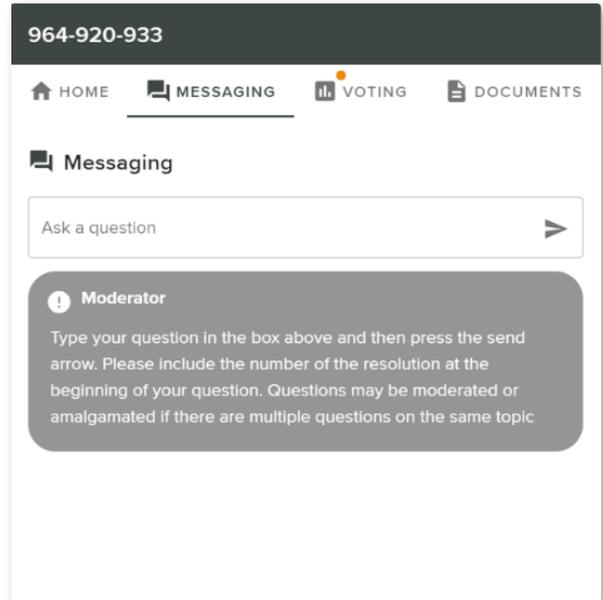


Messages can be submitted at any time from the start of the meeting, up until the Chair closes the Q&A session.

Select the **"Ask a Question"** box and type in your message.



The screenshot shows the Lumi messaging interface for meeting ID 964-920-933. The top navigation bar includes HOME, MESSAGING, VOTING, and DOCUMENTS. The MESSAGING tab is active. Below the navigation bar, there is a text input field labeled "Ask a question" with a send icon (a right-pointing arrow) and a character count "0 / 1000". Below the input field, there are two tabs: "ALL MESSAGES" and "MY MESSAGES". The "MY MESSAGES" tab is selected. The message history shows a message from "Joe Bloggs" dated January 13, 2022 10:24 AM, with the text "Resolution 1: When is the board going to consider.....". Below this, there is a response from a "Moderator" dated January 13, 2022 10:24 AM, with the text "Thanks for your question Joe.....".



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Once you are happy with your message, select the send icon.



Questions sent via the Lumi platform may be moderated before being sent to the Chair. This is to avoid repetition and remove any inappropriate language.

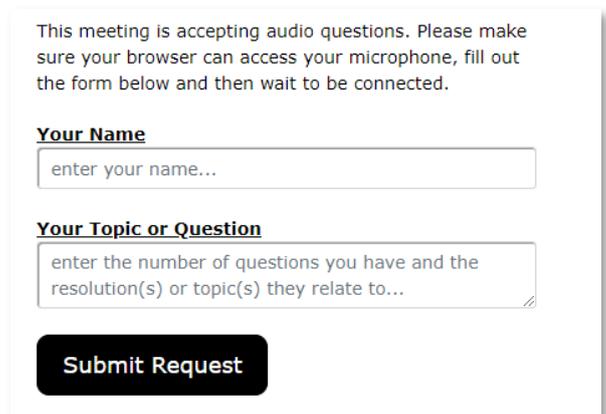
A copy of your sent questions, along with any written responses from the meeting team, can be viewed by selecting **MY MESSAGES**.

## AUDIO QUESTIONS

An audio questions line is available to members and appointed proxy holders.

To use this service, **pause the broadcast** before clicking on the link under **"Asking Audio Questions"**. A new page will open, as shown on the right. Please enter the requested details and click **"Submit Request"** to join the audio questions queue.

You will hear the meeting while you wait to ask your question.



The screenshot shows the audio question submission form. At the top, there is a message: "This meeting is accepting audio questions. Please make sure your browser can access your microphone, fill out the form below and then wait to be connected." Below this message, there are two text input fields. The first is labeled "Your Name" and contains the placeholder text "enter your name...". The second is labeled "Your Topic or Question" and contains the placeholder text "enter the number of questions you have and the resolution(s) or topic(s) they relate to...". Below the input fields, there is a black button with white text that says "Submit Request".

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